

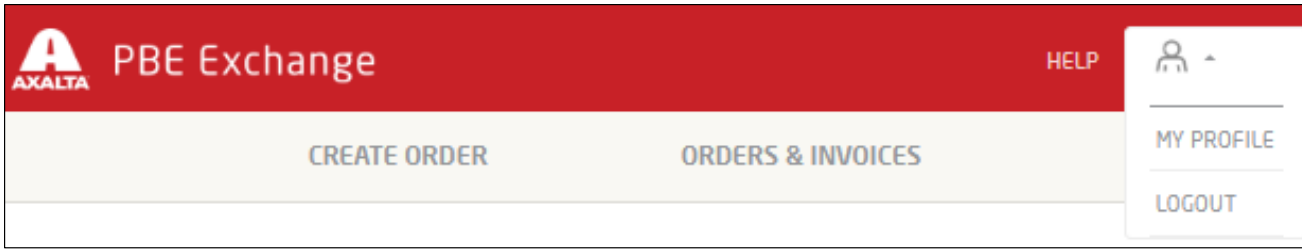


PBE Exchange


Manage Email Notifications

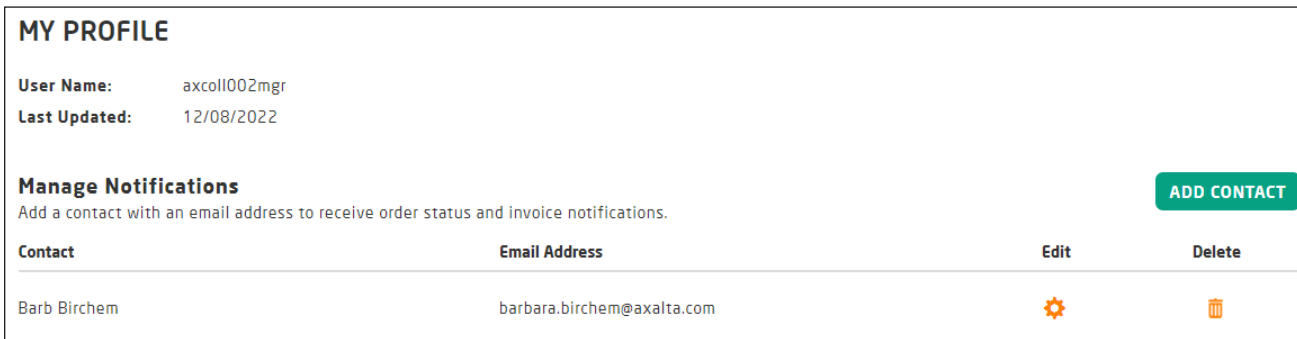
How it Works

PBE Exchange provides email notifications for various order events, including shipment, cancellation, backorder and approval/rejection of one-time orders. Users can also select to receive a notification when an Axalta invoice is available.

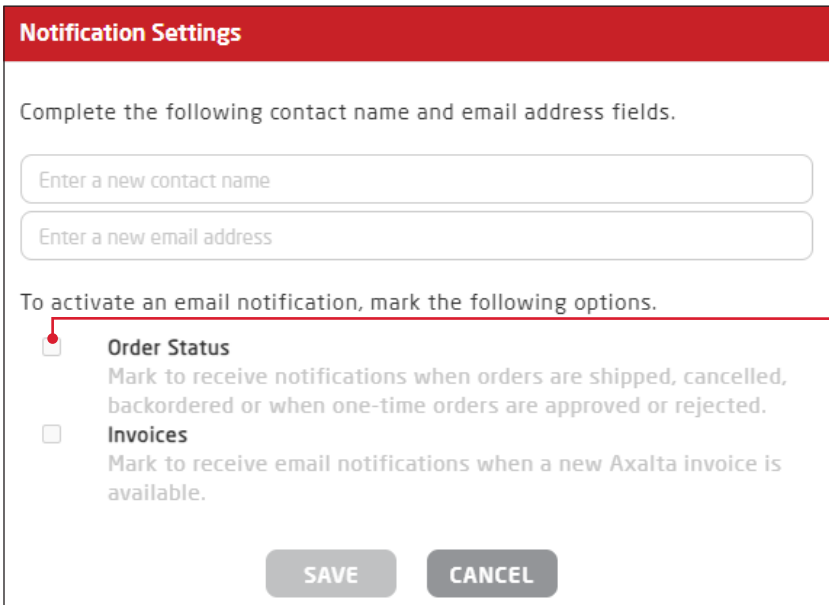


How to Receive Email Notifications

From the PBE Exchange home page, click  followed by **My Profile**.



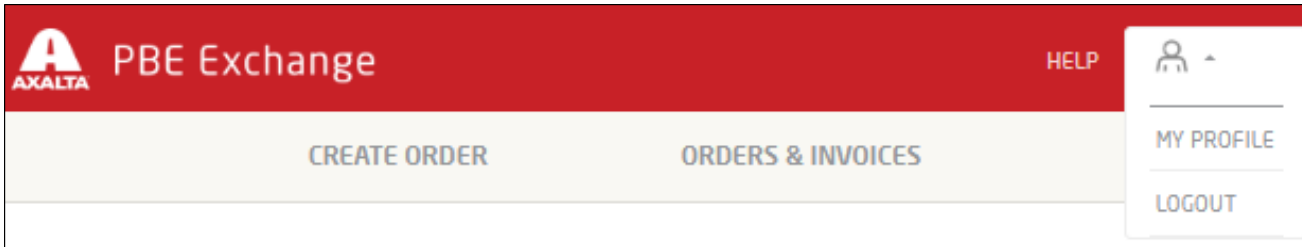
From the **My Profile** page, click **Add Contact**.




From the **Notification Settings** modal, type your name and email address.

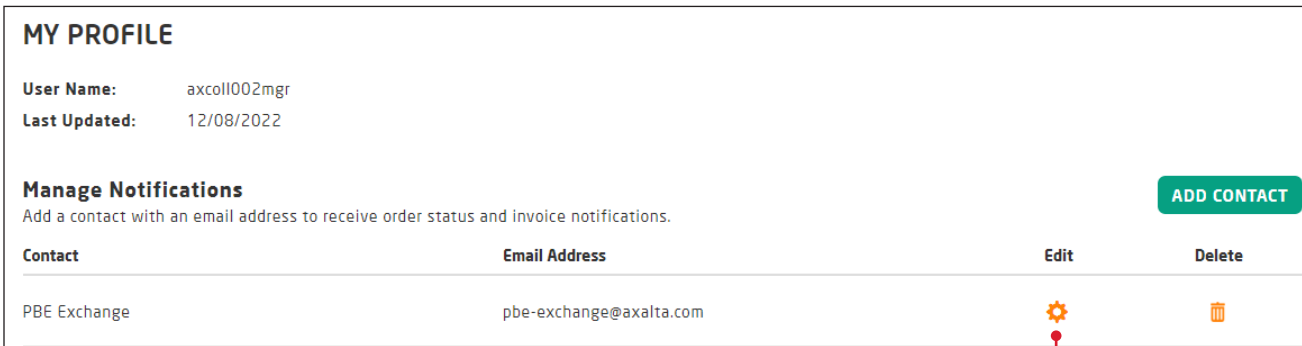
Next, mark the type of notifications this email address should receive.

When finished, click **Save**.

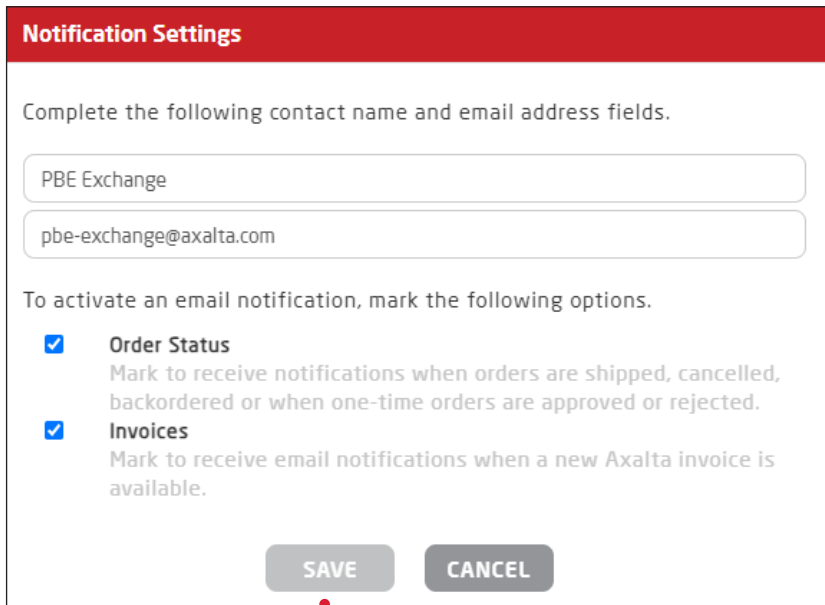


How to Edit Email Notifications

From the PBE Exchange home page, click  followed by **My Profile**.

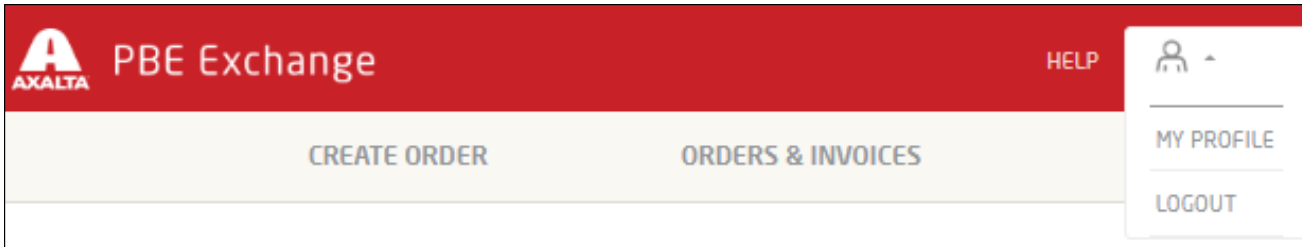


From the **My Profile** page, click  under **Edit** for the desired email address.




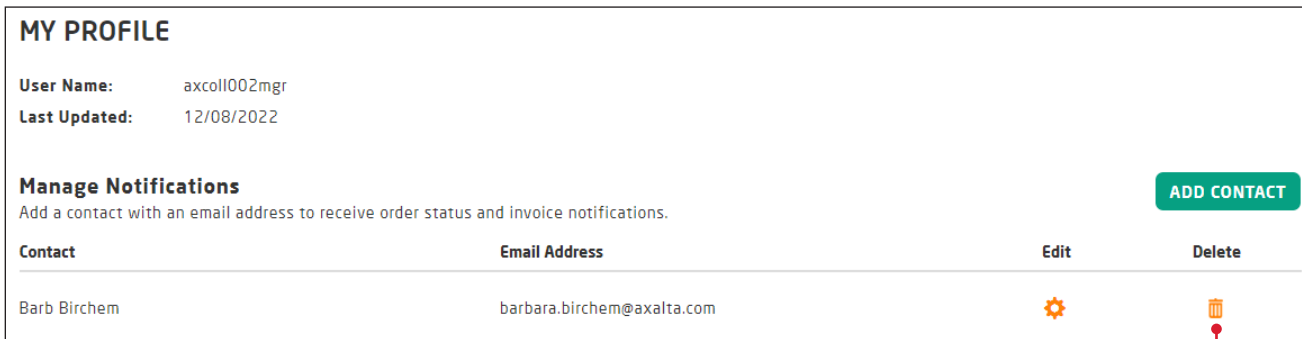
From the **Notification Settings** modal, make any necessary changes.

When finished, click **Save**.

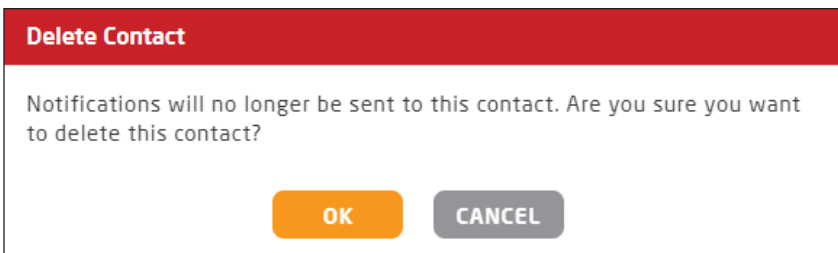


How to Delete Email Notifications

From the PBE Exchange home page, click  followed by **My Profile**.



From the **My Profile** page, click  under **Delete** for the desired email address.



On the **Delete Contact** modal, click **OK** to discontinue email notifications.

In the United States:
1.855.6.AXALTA
axalta.us

In Canada:
1.800.668.6945
axalta.ca

